

FAROOK QAIS

Based in Crawley, West Sussex, UK

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PROFILE

Farook Qais (pronounced “case”) is a results-driven UK professional with proven experience in team leadership, diary and deadline management, GDPR compliance, stock control, event management and social media engagement. Fully computer literate and highly adaptable, he brings a strong customer-service background and communicates effectively across all levels. An award-winning British POC screenwriter, Farook also produces engaging articles and visual content. He is a creative problem solver with a rare ability to combine organisation, communication, and emotionally engaging storytelling, appropriate to his target audience.

KEY SKILLS

Problem Solving. Microsoft Office. Video Editing. Staff Management.
Diary Organisation. Reading/Analysing. Writing. Editing/Copy Editing.
Adobe Photoshop. Image Editing. Poster/Logo Creation. Web Design.
Social Media Engagement. Social Media Management. SEO.

WORK EXPERIENCE

999 CALL HANDLER, SOUTH EAST COAST AMBULANCE SERVICE, NHS

August 2025 – Present

- Answering emergency ambulance calls up to 12 hours per shift.
- Advising medical advice clearly, professionally and responsibly including CPR.
- Managing calls and maintaining people’s calmness during triage.

SCREENWRITER / SCRIPT READER / SCRIPT CONSULTANT, FREELANCE

March 2017 – Present

Had Short film “[Post Consequential](#)” made by StudioYou.

WON a place on Screencraft Works’ [Cross-Border Mentoring programme](#).

Script Consultant for “[All the Men](#)” and “[Last Place on Earth.](#)”

Script Reader to judge competitions.

WON a place on The Stunt List’s [Originals Bureau](#) with feature “Hi, Libido.”

WON a place on the TV Foundation’s [New Writers Collective](#) with sitcom “Burac’s House.”

WON Roadmap Writers flagship [JumpStart competition](#) with feature “Hi, Libido.”

DETENTION CUSTODY OFFICER, MITIE CARE AND CUSTODY

January 2024 – March 2025

As a Detention Custody Officer my role included, but was not limited to;

- Report writing: monitoring and recording details of time spent with detainees.
- Asserting regulations confidently and ensuring safety of detainees.
- Traveling extremely long distances in order to safely escort detainees out of the UK.
- Safely and securely ensuring detainees transportation and arrival in their native country, with all reports going directly to the UK Home Office.

COMMUNITY BANKING CONSULTANT, HALIFAX BANK

July 2022 – December 2023

Working from three different branches, my duties included;

- Trusted with cash handling for over 100 customers daily.
- Data handling with customers' private banking matters daily.
- Develop relationships with customers, colleagues and clients.
- Teaching customers, providing guidance with regard to the Halifax app.
- Assisting with fraud prevention.

LIBRARY MANAGER / LIBRARIAN, LANGLEY GREEN PRIMARY SCHOOL

September 2017 – July 2022

As the only Librarian in the entire school and one of the only Primary School Librarians in the whole of Crawley, my duties were vast and not limited to;

- Managing stock and book circulation through the entire school.
- Calendaring class visits to the library and maintaining equal and prompt access for all students and staff.
- Organising book reservations to ensure children were excited about their next read.
- Running book clubs during lunch time and after school.
- Organising and managing events in conjunction with book suppliers.
- Attaining the best new books for the school by negotiating with suppliers while staying in accordance with the school's library budget.
- Running and maintaining the library's social media.

AUTHOR

September 2007 – February 2017

Wrote novel “Love’s Year.” Self-published via Amazon.

Wrote seven children’s books among other short stories.

LIVE SPORTS REPORTER, WRESTLINGNEWSOURCE.COM

November 2009 – April 2012

- Attending, watching and reporting on events in real-time.
- Ensuring narrative of story is told as well as recording results.
- Late night shifts: 1AM-5AM UK hours to ensure presence for USA events.
- Ensuring copy is cohesive with SEO for the best Google results.
- Engaging in fan interaction and social media professionally.

EDUCATION

BA HONS DEGREE IN CREATIVE INDUSTRIES, UNIVERSITY OF GREENWICH

September 2004 – July 2007

GRADE: 2.1; Film, Television, Media, Journalism, Theatre, Novel Writing, Video Production, Content Management, Social Media Management, Screenwriting, Business, Marketing.

REFERENCES

Available upon request.

INTERESTS

Farook religiously follows football worldwide, specifically Europe’s top five leagues and the international game. He’s a huge fan of US sports including NFL, NBA, NHL and pro wrestling companies such as WWE and AEW. As well as spending his time writing, he enjoys listening to sports podcasts and reading autobiographies. He also goes to the cinema at least twice a week to absorb and study film. He spends his downtime watching a range of TV shows.

TO WRAP UP

A lot more can be found out about Farook by Googling his name or taking a look at his [LinkTree](#). Farook has market-ready screenplays, loglines, pitch decks and treatments across adult, family, sports, action, romance, sci-fi, thriller and romcom genres; available upon request. Farook is also eager to be recruited to open writing assignments and interested in achieving a role in script editing, sports journalism or to be staffed in a TV writer’s room.

Thank you for your consideration.