

Lauren Schwartzbard

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WORK EXPERIENCE

Production Coordinator, Sphere Entertainment Co. October 2022 – Present
Los Angeles, CA

- Manage post production workflow for Sphere's immersive experiences and events including *Postcard from Earth*, *U2:UV*, 2024 Upper Deck NHL Draft, and *The Wizard of Oz at Sphere*.
- Led coordination efforts for the Rockettes Christmas Spectacular and STMICRO EXO pieces.
- Design and implement post production and studio databases, enhancing data discoverability.
- Facilitate seamless asset deliveries between internal/external teams and vendors.
- Primary contact between post production management team, playback operators, digital artists, external vendors/partners, and producers both on-site and virtually.
- Technical project manager for Sphere's innovative BigSky Lab imaging team.

Production Assistant, Gradient Effects June 2022 – October 2022
Los Angeles, CA

- Utilized Shotgrid to effectively manage communication between artists and producers.
- Leveraged Linux and FTP software (Aspera, FileZilla) to expedite media exchange with clients, ensuring project deadlines were met.
- Assisted in dailies screenings and provided general administrative support.

COVID Production Assistant, Gadget Films (*Oppenheimer*) April 2022
Princeton, NJ

- Worked in Health & Safety to ensure protocols were followed and other tasks as needed.

Editorial Student Associate, Madison Square Garden Entertainment June 2021 – August 2021
Los Angeles, CA

- Production Assistant for the MSG Sphere post production department.
- Generated dailies string outs with DaVinci Resolve and Premiere and drove dailies sessions.

Video Production Intern, Samsung Electronics America June 2020 – January 2021
Remote

- Designed and executed videos for internal and external audiences.
- Edited audio, backgrounds, and stabilized footage for various employee video content.

SKILLS

Production Management: Project Management, Problem-Solving, Communication, Budgeting, Airtable, Microsoft Office Suite, Google Workspace, Google Analytics, Slack, Harvest, Trello

Technical: Adobe Creative Suite (Premiere, Audition, Lightroom, Photoshop), Movie Magic, Flow Production Tracking (ShotGrid), Flow Capture (Moxion), Final Cut Pro X, DaVinci Resolve, CapCut

Social Media: Meta (Facebook, Instagram), X (Twitter), YouTube, Snapchat, TikTok

EDUCATION

Temple University, School of Theater, Film and Media Arts May 2022
Philadelphia, PA

BFA | Major: Film and Media Arts (Directing Concentration) | Minor: General Business Studies
GPA: 4.0, Honors Program

ORGANIZATIONS

Hollywood Professional Association - YEP Committee 2025, YEP 2024