

# Skya Theobald

631-897-0260 | skyatheobald@gmail.com

## Education

### **Stanford University** (2020-2024)

Bachelor in English, Creative Writing

Minor in Theater and Performance Studies

- President of Stanford Flying Horse Films
- Creator and Board Member of Stanford Sensual Bachata and Brazilian Zouk

### **Oxford University** (2024)

Tutorials in Creative Writing, Gothic Literature, and Playwriting

## Film Experience

### **Stanford Flying Horse Films, President & Production Coordinator** (2022-2024)

- Managed multiple film projects simultaneously, maintaining schedules, promoting casting and crew calls, organizing production meetings, and coordinating with various departments
- Handled administrative duties including document distribution, maintenance of production records, and social events including screenings
- Evaluated dozens of scripts, provided development notes, reviewed post production cuts and helped writers, directors, and editors refine projects

### **Select Independent Film Experience**

- **PACK UP AND GO** - Writer/Director/Producer
  - Won Best Student Short at San Diego Movie Awards 2024
  - Won Best Screenplay at Rayany Film Festival 2024
  - Won Best Short Film at International World Photography Awards 2022
- **BURIED & FORGOTTEN** - Assistant Director
  - Managed day-to-day operations and crew coordination
  - Created and maintained production documents and shooting schedules
- **STONER GIRLS** (Web Series) - Assistant Director
  - Coordinated between departments during multi-episode production
  - Assisted with scheduling and production logistics
- **LITTLE CHICKEN** - 2nd AD/Casting Director

- Created casting calls and discovered ideal talent
- Managed talent logistics and coordinated with production team
- Maintained production paperwork and assisted with daily operations
- Managed and directed 40 extras for three days of filming
- **CARMEL HARBOR** - Writer
  - Scout Film Festival Emerging Filmmakers Honourable Mention for Screenplay 2022
- **BLUE HANDPRINTS** - Writer/Director/Producer
  - Best Micro-Short International World Photography Awards 2022
  - Best Film Stanford Poetry into Film Festival 2022

## Work Experience

### Research Assistant for YA Author Randy Ribay (2021-2022)

- Coordinated and conducted interviews with Filipino American families to gather personal narratives
- Established and maintained relationships with historical organizations and historians
- Analyzed documentaries and archival materials for historical details
- Synthesized complex historical information into accessible notes
- Managed multiple research streams simultaneously while meeting weekly deadlines

### College Application Advisor (2021-present)

- Manages multiple student clients simultaneously, working with students to develop application plan and refine essays
- Past students have been accepted into colleges such as Columbia University, Cornell University, and UCLA

### Middle and High School Tutor (2016-present)

- Assists students in staying organized as well as improving grades and understanding across subjects

## Event Management Experience

- **Eb and Flow Workshop** - Organizer (Fall 2023)
  - Coordinated schedules, venues, and participant communications
  - Hired teachers
  - Managed event documentation and registration processes
- **Wouldn't Say No: Poetry/Music Open Mic** - Co-organizer (Spring 2023)
  - Handled event logistics, scheduling, marketing, and decoration to create a warm, welcoming, and exciting space packed with performers and attendees