

Quantieshia Brown

Line Producer | Unit Production Manager | Production Coordinator

Atlanta, GA | 754-274-3344 | quantieshiabrown@gmail.com | [Video Portfolio](#) |

Barrington Marson Productions | Line Producer | Feature Film | Mr. Watson (Pre-Production) | 2023

- Support auditions and casting processes.
- Analyze screenplay, scenes, and locations for production requirements.
- Develop a production budget.
- Administer Google Drive for streamlined access to all production documents.

PrinceWolf Production | Unit Production Manager | Episodic | 2023

- Utilized Movie Magic Scheduling to aid in script breakdown, production scheduling, and call sheet creation.
- Developed spreadsheets to monitor actual and projected budgets.
- Implemented agreements including NDAs, COIs, credit card authorizations, and talent contracts.
- Oversaw all departments to ensure adherence to project deadlines and milestones.

Sholts Productions | Production Coordinator | Short Film | 2023

- Orchestrated and supervised multiple facets of film production, ensuring seamless operations and on-time project delivery.
- Scheduled and coordinated meetings, auditions, and filming sites.
- Fostered collaboration across all departments to ensure alignment of creative elements with the director's vision.

Mars Production | Production Coordinator | Short Film | 2023

- Oversaw and upheld communication channels with cast, crew, and department heads.
- Managed the acquisition and coordination of equipment, permits, and locations.
- Coordinated transportation, lodging, and catering services for the cast and crew.

City Drive Studios | Production Coordinator (Live Music Production) | Verzuz | 2022

- Assisted in budget management and expense tracking.
- Negotiated with vendors and suppliers to secure cost-effective resources and services.
- Collaborated closely with artists, talent agencies, and technical crews to ensure seamless execution of live performances.
- Establish, secure, and oversee a systematic process for gathering feedback and approvals to align deliverables with project goals, involving clients, project teams, and creative groups.
- Develop and update various production and technical documents including run of show, crew schedules, rehearsal schedules, breakout flow, presentation and video specifications, presenter requirements, etc.
- Demonstrate adaptability and agility during productions to address technical glitches or last-minute changes to the run of show, ensuring a smooth experience for all participants.
- Coordinated transportation, accommodations, and hospitality for artists and crew members.

Accomplishments: Certified in Premiere Pro and After Effects

Education Georgia State University, 2025 GPA: 4.06, President's List Fall 2022

Certificate of Completion: Young in The Arts with Tiffanie Young Lofton (Television Executive)

Escape: Heart Conditions, 2019 - Wrote, produced, directed, and edited award-winning short film.

Black Women Film Network | Film Festival Committee | Atlanta, Georgia

Participated in weekly meetings to discuss and plan for the upcoming film festival.
Viewed and critiqued films daily and provided input on films to screen at the festival.
Assisted the committee director with setting up the film festival.