



MATHEW TRETOLA

VIDEOGRAPHER, EDITOR, ANIMATOR

TOLACRAFTPRODUCTS.COM/PORTFOLIO

PROFILE

Professional Video Editor and Animator with motion graphics experience. I have completed hundreds of video projects using Adobe Premiere, After Effects and Moho Pro for high profile clients and businesses.

CONTACT

518-313-2749

info@tolacraftproducts.com

6401 W Tennessee St.
Tallahassee, FL 32304

tolacraftproducts.com

SKILLS

- Video Editing
- 2D Animation
- 2D Puppet Rigging
- 3D Graphics
- 3D Text
- DSLR Cameras
- Rotoscoping
- Masking
- Transcribing/Subtitles
- 3D/Video Tracking
- Audio Editing
- Sound Effects
- Color Correction
- File Organization
- Dropbox/Hightail
- Non-Destructive Workflows and Templates
- Vertical Videos
- Photography
- Digital Cameras

Software:

- | | |
|-----------------|----------------|
| Premiere Pro | AVS Converters |
| After Effects | Audacity |
| Moho Pro 13 | GarageBand |
| Hitfilm Express | OBS Studio |
| Font Forge | |

WORK EXPERIENCE

● Silver Digital Media

Videographer and Video Editor

January 1, 2024 - Present

- Film and edit a wide variety of events and happenings around the region including: Red Cross Event, Life Insurance Convention, Cooking Competition, House and Senate Committees and Sessions at the Capitol Building in Tallahassee, FL, an MMA Event and many others
- Edit video and color correct, add transitions, lower thirds and music to short and long form content for social media and broadcast television
- Film and edit the TV show "Live! In Tallahassee" that airs on FOX 49.
- Lead editor for 9 broadcast television episodes of "Live! In Tallahassee"
- Take photographs during events and occasional headshots for clients and edit them
- Create graphics and animations for videos and "Live! In Tallahassee" using Moho Pro and After Effects

● Fight Circus

Video Editor and Animator

July 2023 - March 2024

- Create engaging short form content for Fight Circus' social media channels by using long form event and behind the scenes footage
- Color correcting as needed, add transitions, animations, motion graphics, subtitles, music and movie clips for humor
- Most of the videos created for Fight Circus were vertical (1080x1920)
- These shorts received anywhere from 10,000 to 500,000 views each
- I created around 200 short-form videos for Fight Circus during my time with them. I quit because they plan to continue to use generative ai images, video and voices

● Tolacraft Products

Writer, Actor and Animator

2020-PRESENT

- Created and wrote 7 award winning projects
- have 3 IMDb accredited short films
- Won 80 film and script awards
- have one animated short film distributed through Filmhub

MATHEW TRETOLA

SECURITY OFFICER

CONTACT

- 518-313-2749
- jumpinjam823@gmail.com
- 6401 W Tennessee St Tallahassee, FL

SKILLS

- Property Surveillance
- Written, Verbal and Radio Communication
- Report Writing
- Customer Service
- De-escalation and Conflict Resolution
- Organizational Skills (Physical and Electronic)
- Foot and Vehicle Patrols
- Eye For Small Details and Things Out Of the Ordinary
- Emergency Response
- Access Control

LICENSE INFORMATION

Class D Unarmed Security License

License Number
D 3211992

Accrediting Academy

North Florida Security Academy

INTRODUCTION

I possess more than three years of professional on-the-job security experience over a broad set of different posts and duties. I have been responsible for nearly a dozen different properties ranging from a college campus and its mechanical rooms, student housing complexes and apartment buildings. During my time as a security officer I prevented and reported many instances of property damage and prevented and reported countless instances of trespassing, theft and other crimes. I was also responsible for reporting any issues with mechanical and electronic rooms, reptile and other animal enclosures, potential safety hazards of any kind and any suspicious happenings.

WORK EXPERIENCE

Security Officer

S3 Security 2023

- Performed foot and roaming patrols of apartment complexes
- Wrote hourly reports for all properties
- Reported and crime or unusual activity
- Responded to noise and criminal complaints
- Responded to trespassers and other crime
- Reported any potential safety hazards
- Report any unusual happenings or obvious issues/damage to company vehicles

Security Officer

2019-2022

G4S Security Services

- Patrolled college and all exterior buildings
- Reported any mechanical or electronic room issues
- Reported any issues with animals or their enclosures that were kept inside the college
- Responded to trespassers
- Reported potential safety hazards
- Locked and unlocked classroom doors according to schedules
- Access control and report writing for any rooms that needed to be accessed after or before regular operational hours
- Turned on and off the parking lot lights on occasion for maintenance or if there was a malfunction and they were not working properly
- Report any unusual happenings or obvious issues/damage to company vehicles

CURRENT EMPLOYMENT

2024-Present

Video Producer

Silver Digital Media

- Produce video content for a wide range of clients
- Use professional cameras, equipment and software
- File organization
- Basic equipment upkeep
- Equipment organization