

HARPER BROCK

Film and Documentary
Coordinator & Assistant

CONTACT

Phone

513.227.9016

Email

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Location

Los Angeles, California

EDUCATION

SAVANNAH COLLEGE OF ART AND DESIGN
BFA Film and Television Production

- Minor in Producing
- Concentration in Documentary Studies
- Graduated Summa Cum Laude - GPA 4.0
- Founder/Leader of Documentary Club
- Member of SCAD Women's Soccer
- Member of SCAD District Magazine

EXPERTISE

Adobe Suite	Adaptability
Budgeting	Collaboration
Creating Decks	Creativity
Monday.com	Critical Thinking
Microsoft Office	Leadership
Scheduling	Marketing
Transcribing	Organization
Writing Coverage	Time Management

DOCUMENTARY THESIS

“Missing in the Midwest”
Director/Executive Producer

Filmmaker Harper Brock journeys back to her roots to learn what happened to her cousin Joelle Lockwood whose 2014 abduction case shocked southwestern Indiana. In addition to Joelle's first ever public interview, the documentary features discussions with law enforcement and her loved ones as they question the lines between good, bad, and evil. Recipient of a grant from the SCAD School of Film and Acting.

EXPERIENCE

ARCHER GRAY | LOS ANGELES, CA

Coordinator | June 2023 - Present

Supports the CEO, the President of Co-Lab, and the SVP of Alternative and Unscripted through research and ideation, assistance with decks, sizzles, social media, logistical management and calendar support.

Unscripted & Alternative Intern | Jan 2023 - Present

Assist the Alternative and Non-Scripted Department. Write coverage of submitted materials and articles, research stories, write briefs for projects, create sales materials including decks, treatments, character reels and sizzles. Schedule meetings for SVP Liza Keckler, attend meetings and prepare notes.

MOTTO PICTURES | NEW YORK, NY

Documentary Production Intern | Jan 2023 - Mar 2023

Assisted in the process of making documentaries through development, pre-production, production, post-production, and film distribution stages. Primarily focused on assisting the editing process through logging footage and by transcribing interviews.

VISUAL 14 | COLUMBUS, OH

Production Coordinator | Nov 2021 - Dec 2022

Planned, scheduled, coordinated, and managed non-fiction, fiction, and branded content shoots. Worked under CEO Jason Flakes, scheduling his meetings and arranging his travel. Worked with the Virginia Department of Education for their Career Success Stars series, conducted pre interviews and oversaw the pre-production process.

THE YEARS PROJECT | NEW YORK, NY

Documentary & Journalism Intern | Jan 2022- June 2022

Helped find news, articles, and media content on climate change for The YEARS Project's nearly 80,000 followers. Contributed to writers' rooms, the *Inside the Movement* newsletter, assisted in editing work, and created a final video project shown on the website.

13TH GEN | SAN FRANCISCO, CA

Production Intern & Post Production Associate | April 2021 - Nov 2021

Created social media campaigns, edited raw interviews, assisted in shooting footage, found archival material, and wrote press notes for several feature documentaries including *The G Word* and *Diamond Diplomacy*.

Production Coordinator | Sept 2021

Organized and managed a shoot for the feature documentary *The G Word*. Facilitated the production schedule, equipment rentals, transportation, locations, catering, billing, communicated with crew members, and anticipated the needs of the director.

ANDREA N. HICKS LAW OFFICE | MASON, OH

Legal Assistant | June 2017 - Dec 2020

Responsible for coordinating client meetings, rolling calls, attending interviews and preparing summaries for attorney. Maintained calendar for attorney including scheduling with the courts. Prepared trial exhibits, discovery binders and pleadings for court.