

## Jamie Hoyt

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### EMPLOYMENT HISTORY

Wichita State University Tech.

Wichita, KS

#### English Adjunct Professor

2016 - 2019

Instruct Composition 1 & 2 classes for first-year college students, teach students research skills and evaluating quality of sources.

- Evaluate and review student writing through highlighting skills that are transferable to other classes and contexts while using constructive criticism to better enhance weak areas
- Encourage students to develop critical thinking skills, goals and then work toward each assignment to their goals
- Implement required curriculum while finding opportunities to be innovative, developing courses further and adapt to different learning styles in the classroom
- Utilize online learning management systems to present, organize and communicate content with students

USD 259/ USD 373

Wichita/ Newton, KS

#### Substitute Teacher

2016 – 2019

Instruct core subjects while providing supervision in grades K-12 in various schools located in the School District.

- Long-term English substitute position at the Juvenile Detention Facility
- Delegated tasks while guiding and mentoring students in a Juvenile Detention setting
- Implement lesson plans
- Lead and monitor social activities in creative expression and self-esteem

American Rose Theater

Wichita, KS

#### Co-Founder/ Producer/ Director

2012 – 2019

Recruit, acquire and coordinate with venue, sponsors, performers, volunteers and establish performance line up while adhering to deadlines. Direct the technical crew and compose emcee notes to ensure proper cues are met and smooth production attained. Oversee accounts and box office duties in the areas of ticket sales and delivered customer service satisfaction.

- Create and implement classes and workshop curriculum for the public
- Publish press releases for community calendars
- Edit promotional videos
- Design and distribute fliers
- Manage social media accounts for advertisements, publications and marketing

Rhodes Film and Video

Newton, KS

#### Associate Producer/Media Assistant

2010 – 2020

Operate camera for local and national commercials, celebrity interviews and performances. Assist in production and editing of scriptwriting, acting and voiceovers for feature films; advertisements and graphic art.

- Production Assistant/Director/Camera Operator for Fox/Kansas TV show *Heavy Pork*. Filmed interviews for *American Restoration*, *Pawn Stars*, *Ralphie May*, *The Scorpions*, *Tesla*, *Mob-Con 2014*, and *Lita Ford*.

The Liberty Press

Wichita, KS

#### Magazine Writer

2016 – 2018

Develop, write, research, investigate and edit story ideas for monthly issues of The Liberty Press. Collaborate with senior editor and the public for interviewing. Uphold great attention to detail while adhering to deadlines.

- Proposed and authored headlining stories and other internal articles

## **EMPLOYMENT HISTORY CONT'D**

Juvenile Detention Facility

Wichita, KS

### **Independent Living Trainer**

2012 - 2016

Educator, lead and monitored recreational, instructional and educational activities in detention setting while researched, developed, redesigned and modified existing educational curriculum for juveniles.

- Composed, prepared and delegated incident reports, and other sensitive court documents, that were sent externally
- Conduct internal investigations.
- Controlled purchases and reported financial buys while researching and consolidating expenses.
- Contributed original innovative ideas and projects for the team.
- Counseled and coached staff and juveniles through conflict resolution.
- Founded horticulture outdoor recreation project for juveniles.

USD 259

Wichita, KS

### **Substitute Teacher**

2010-2012

Instruct core subjects while providing supervision in grades K-12 in various schools located in the School District.

- Implement lesson plans.
- Lead and monitor social activities in creative expression and self-esteem

United States Air Force

### **Security Forces**

2003 - 2007

Lead, managed, supervised and performed air base defense, antiterrorism and law enforcement

- Provided armed response to hostile situations.
- Composed and prepared appropriate documentations

## **EDUCATION**

Southern New Hampshire University

March 2017

Master of Arts in English/ Creative Writing, with a concentration in screenwriting

Wichita State University

May 2012

Bachelor of General Education in Literature, Communication & Psychology

Associate of Arts Degree in Theater

## **VOLUNTEER, CLUBS AND SERVICES**

Board member/ volunteer docent for historic tours at Warkentin House Museum in Newton, KS

Midwest Battle Buddies

Carl Brewer Campaign

Community Theater

American Legion

## **SKILLS, INTEREST AND ACTIVITIES**

Microsoft Office, Adobe Premiere/ Photoshop, operate various audiovisual equipment, office equipment, active in theater arts (act, direct, produce, graphic art and marketing), creative writing, report writing, cultured, innovative, resourceful, able, adaptable