

Phil Hawkins

(512) 906-4573

philfromspace.com

EDUCATION

Savannah College of Art and Design — Atlanta, GA
Master of Arts — Film and Television (2022-2024)

Vanderbilt University — Nashville, TN
Bachelor of Arts — Cinema and Media Arts (2013-2017)

SPECIAL SKILLS

- cinematography + lighting
- camera operation
- editing/post-production
- visual effects
- video production
- film budgeting + scheduling
- pre-visualization
- development + ideation

PROFESSIONAL EXPERIENCE

Untitled Entertainment

Administrative Assistant — Atlanta, GA (2020–present)

- Write full coverage for prospective screenplays complete with logline, character breakdowns, summary/analysis, and commercial evaluation.
- Compile portfolios for represented talent by researching body of work on media aggregators including IMDbPro.
- Create sample reels showcasing represented talent by recording and editing selections from completed works.
- Conduct casting research of latest available roles and send casting submissions on behalf of talent using Breakdown Express.
- Manage licensed content involving represented talent for casting or hiring purposes using the Wide Orbit Program.
- Stay up to date on latest industry news in trade publications including Deadline, Hollywood Reporter, and Variety.

Action Show Studios

Producer — Atlanta, GA (2019–present)

- Direct budgeting and staffing throughout projects on behalf of clients to narrowly tailor production to their needs and expectations.
- Assist clients with concept generation, conduct research on topics, and write material for production.
- Lead casting efforts, posting role breakdowns on online forums; liaison talent before and during production.
- Perform full post-production (editing, sound mixing, special effects, etc.) using the Adobe Creative Cloud suite of applications.
- Generate marketing material such as trailers and social media content to create a business profile for the client.
- Deliver completed products to distributors using FilmFreeway.

Assistant Director — Atlanta, GA (2017–present)

- Manage productions with over thirty crew members for cinematic projects, event recordings, and commercials.
- Collaborate directly with directorial staff to manage talent time and ensure efficient use of time on set.
- Generate and distribute necessary correspondence between productions and crew such as schedules, call sheets, releases, etc.

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- Assist with on-set production decisions regarding hardware and equipment for lighting and sound.
- Grip operate hardware for sound, light, and camera.

Deloitte

Senior Consultant — Atlanta, GA (2017–2019)

- Developed strategic solutions for Fortune 100 firms to overcome technological challenges facing our clients with the Application, Modernization, & Innovation unit.
- Executed across the full range of activities in the strategy development process such as problem definition, business case development, and executive communication
- Facilitated working sessions with clients to drive the business towards tactical solutions that accomplish business objectives.
- Structured management of workstreams and engagement, including the coaching and development of junior team members
- Implemented organizational tools which ensure alignment to compliance requirements directed by the client.

PRODUCTION EXPERIENCE

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| - <i>Legit Life Radio</i> (2020-present) | - director of photography, post-production |
| - <i>West Space</i> (2020-2022) | - executive producer, director |
| - <i>Ghosted</i> (2019-2020) | - executive producer, director, post-production |
| • Official Selection: Colorado International SciFi & Fantasy Film Festival; A Night of Misfit Films Festival; Spotlight Film Awards | |
| - <i>The Campaign</i> (2019-2020) | - key gaffer |
| • Official Selection: The Fantasy Network | |
| - <i>Blacked In: the web series</i> (2016) | - director of photography, writer |
| - <i>Tongue 'N' Cheek Improv Comedy</i> (2015-2017) | - producer |
| - <i>Negotiator</i> (2014) | - director, post-production |
| - <i>The Slant TV</i> (2013-2016) | - line director, post-production |