

Xiuzhi Dong (Charles)

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Education

NEW YORK UNIVERSITY | 07/2016 — 06/2019 | TISCH SCHOOL OF THE ARTS

- Film/TV Major
- GPA 3.5
- Alan Landsburg Documentary Award

Work Experience

The Other Child Production, NEW YORK, Production Coordinator: February - April 2019

- Oversee all logistics of the feature film production
- Managed transportation for the whole production
- Worked collaboratively with different department head
- Responsible for everyday production basic needs

Artsy Kids Documentary Production, Cinematographer, New York, Boston: April 2019

- Inform creative vision of the documentary series
- Collaborated with director to create rich visual narratives
- Plan details such as framing, composition, shoot list and lighting set ups

58 Coin (China) New York Headquarter, NEW YORK Commercial Director: January 2019

- Responsible for implementing the company's commercial strategies
- Led the full development of the company's main commercial

Zhejiang Television (China), NEW YORK VIDEOGRAPHER: January 2019

- Film on locations with the Journalist

Fleischmannn Salon, NEW YORK Commercial Director: October 2018

- Responsible for implementing the company's commercial strategies
- Led the full development of the company's main commercial

NEW YORK FASHION WEEK 2018, NEW YORK VIDEOGRAPHER: September, 2018

- Chinese celebrity, Xiaotong Guan's personal videographer

SUMMER HIGH SCHOOL FILMMAKING PROGRAM, TISCH SCHOOL OF THE ARTS, NYU, NEW YORK TEACHING ASSISTANCE: July – August 2017

- Assisted student with on set of filmmaking
- Responsible for giving professor feedback of each student
- Created weekly production plans for students
- One on one lesson on post production process

TRIBECA FILM FESTIVAL, NEW YORK, NEW YORK FILMMAKER ASSISTANT: APRIL 2017

- Served as filmmaker's ambassador for the festival in the community.
- Assisting filmmaker relations before and during the festival.

**FEATURE DOCUMENTARY FILM 'I AM PEACE', ASSISTANCE EDITOR: DECEMBER 2016
— JANUARY 2017**

- Supported the director to organizing materials
- Taking permission of director to cut the footage and for arrangement
- Trimmed and assembled footage in best sequential manner

**POST PRODUCTION CENTER, TISCH SCHOOL OF THE ARTS, NEW YORK UNIVERSITY,
NEW YORK POST PRODUCTION TECHNICAL ASSISTANCE: November 2016 — May 2018**

- Assisted student with variety of technical issues
- Assisted in Post Production office wherever needed

Selected Projects WRITER/DIRECTOR

- “Behind the Stove” – Documentary short film (2016)
- “Cookie heart” – Short film (2017)

Awarded Best Cinematography at International Filmmakers Festival of New York Accepted to Calcutta International Cult Film Festival, Alternative Film Festival, A Rebel Minded Festival, LA CineFest, In Short festival, Featured by New York Elite Magazine

- “Last Days in Chinatown – Short film (2019) (Post Production)

Interviewed by the World Journal (世界日报), largest Chinese newspaper in the North America

- “After Class” – Short film (2018) (Post Production)
- “Age of Innocent” – Honduras Feature Documentary Film (2019-Present)
- “An Anshan Story” – Chinese Feature Documentary film (2019)
- “Immortality” – Feature Documentary film on Stem Cells (2020) (Production)
- “The Hidden Meals” – Documentary Series on Chinese Cuisine (2019-Present)

PRODUCER

- Dinner with Choy, Christine Choy - Feature Documentary Film
- Father and me – NYU Thesis project
- Victim’s family – NYU Thesis project
- Her Kind – NYU Thesis project
- 442 The Nisei Soldiers – NYU Thesis project

Skills

- Native Fluency: Mandarin Chinese, Fluent in English, Conversational in Spanish and German
- Skilled in Adobe Premier pro/Avid Media composer video software
- Skilled Light Room Photography software
- Skilled in Word, Excel, and PowerPoint

Show Reel: <https://vimeo.com/290990289>